

PRE-BID MEETING AGENDA
PROJECT NAME: TENNESSEE & ONEIDA STORM SYSTEM PHASE 3

MEETING DATE: January 13, 2026

CITY PROJECT NO.: 202582578

MEETING TIME: 2:30 p.m.

MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 495 522 324# or join via [Join the meeting now.](#)

PROJECT LOCATION: District 5 and 6

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions

- a. Contract Administrator – Cheryl Booker
- b. DOTI Project Manager – Sam Pavone
- c. DSBO Representative – Ronn Nixon
- d. Auditor’s Office/Prevailing Wage – Jay Digiorio
- e. Treasury – Marie Koza
- f. Prequalification – Krystal Guerra

II. DSBO (Ronn Nixon)

- a. Participation – 25% MWBE
- b. Instructions to Bidders (Section IB-26): pages BDP-10 and BDP-11
- c. **Required Forms** to be returned with bid:
 - **Commitment to MWBE Participation** – page BF-10
 - **Letter(s) of Intent (LOI)** – page BF-11
 - [Guide to Complete a Letter of Intent](#)
 - [DSBO Program Requirement Handbook](#) – **Signature Statement** – page BF-12

III. [Auditor’s Office](#) (Jay Digiorio)

- a. Prevailing Wage Rates – HIGHWAY CONSTRUCTION PROJECTS
- b. Last Section of the Bid Documents Package

IV. [Treasury](#) (Marie Koza)

- a. Instructions to Bidders (Section IB-24) – page BDP-9
- b. [General Tax Information Booklet](#)

V. Risk Management

- a. Insurance coverage requirements for this project (SC-17): page BDP-46 and BDP-47
- b. Standard 3 coverages required (*Commercial General Liability, Business Automobile and Workers Compensation*) plus *Contractor’s Pollution Liability*.
- c. Insurance requirements are non-negotiable.

VI. Prequalification (Krystal Guerra)

- a. Each bidder must be prequalified in category **1E(4) Piped Sewer at or above the \$10,000,000.00 monetary level.**
- b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via [B2Gnow](#).
- c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification. For questions, please reach out to DOTI.Prequal@denvergov.org.

VII. Contract Administration (Cheryl Booker)

- a. Bid Package is available on [BidNet](#), reference **Solicitation No. 202582578**.
- b. After today's meeting, a list of firms that have downloaded the solicitation documents will be posted in [BidNet](#) under the Communication tab and titled *Solicitation Document Report*. This same report will also be posted on [Do Business with DOTI](#). Please make sure your firms have the correct contact information.
- c. Verify and use legal name, per [Colorado Secretary of State](#).
- d. Confirm registration with the [System for Award Management \(SAM\)](#).
- e. Addenda and/or notices will be sent by email notification via BidNet at least 5 business days prior to bid due date.
- f. Recommend use of Bid Form Checklist – page BF-2. Additionally, the Bid Form Submittal Package should be in order when submitted via BidNet.
 - Any issued addenda must be acknowledged in the bid form on BF-8, as outlined in further detail in **IB-6 INFORMAL AND UNBALANCED BIDS** of the Bid Document Package on BDP-5.
 - A bid bond (BF-13) must also be provided and included with the bid form. Please reference **IB-8 BID GUARANTEE** of the Bid Document Package on BDP-5 for further instruction.
- g. When completing the Bid Items, in the Documents & Items section of the solicitation in BidNet, please do not round prices.
- h. Masterworks, DOTI's new Project Management system, is required. The Project Manager will invite the awarded Contractor to the project in Masterworks. If needed, instructions will be provided to set up an account in Masterworks after contract execution. For more information about Masterworks for Contractors, please click [here](#).
- i. **Important Dates:**
 - **Question Deadline – January 21, 2026 no later than 10:00 a.m.** All questions must be sent to DOTI.Procurement@denvergov.org.
 - **Bids Due – February 10, 2026 by 10:00 a.m. The call-in number and conference ID will be posted to the project page on [Do Business with DOTI](#).**
- k. Bids for this project will ONLY be received and accepted via the online electronic bid service through BidNet: <https://www.bidnetdirect.com/colorado/cityandcountyofdenverdoti>. For assistance, please contact BidNet at 800-835-4603, select option 2.
- l. REMINDER: All communication must be sent to DOTI.Procurement@denvergov.org.

VIII. Project Overview (Sam Pavone)

The Tennessee & Oneida Storm Phase 3 project is the 3rd of 4 phases to complete the entire reach that will relieve flooding in S Oneida St at the existing sump located just north of Tennessee Ave. Phase 3 will install 8' x 7' RCBC in Mississippi Ave from approximately 100' east of S Monaco St Pkwy, where Phase 2 left off, to the intersection of Mississippi Ave and S Oneida St, about 50' north of Mississippi Ave. This project will also relocate existing sanitary main from Monaco St Pkwy to approximately midway between Monaco and Oneida in Mississippi Ave. The project will also include asphalt paving, concrete curb and gutter, landscaping restoration, and miscellaneous concrete flatwork restoration.

- IX. Q & A** - Please send any additional questions or those needing a more thorough answer to DOTI.Procurement@denvergov.org so they may be answered in a subsequent addendum.